



Richard S. Adler Early Childhood Learning Center
CODE OF CONDUCT

At the Richard S. Adler Early Childhood Learning Center (ECLC), we believe in the rights of children, parents as engaged partners and educators as professionals. In order to create an environment in which all can be honored, our children can thrive, and our community can flourish, we have implemented this Code of Conduct. The Code of Conduct serves as a B'rit (Covenant) between the ECLC and their families to hold both parties accountable to the standards and rules set forth to achieve our goals and mission. Failure to adhere to the Code of Conduct, may result in dismissal from our program.

Elements of Engagement	It is expected that parents and visitors to the ECLC will:	Parents and visitors to the ECLC will demonstrate this by:
<p style="text-align: center;">Communication</p>	<ul style="list-style-type: none"> • Be polite to others • Act as positive role models • Recognize and respect personal differences • Use the proper established hierarchy and process for communication 	<ul style="list-style-type: none"> • Use polite spoken and written language • Speaking and behaving respectfully at all times • Being compassionate when interacting with others • Informing staff in an appropriate manner, if the behavior of others is negatively impacting them or their family • Respecting staff time by accepting they will respond to APPROPRIATE communication when they are able • Requesting a meeting to discuss concerns regarding their child or experience – allowing staff time to prepare and appreciating their time may be limited

<p>Collaboration</p>	<ul style="list-style-type: none"> • Parents ensure their children only attend the ECLC when they are healthy and do not require additional care or support to have their basic needs met 	<ul style="list-style-type: none"> • Take responsibility to ensure their child arrives and departs the ECLC during their registered hours • Provides the ECLC with all the necessary materials to meet their child's needs
<p>Culture</p>	<ul style="list-style-type: none"> • Recognizes that every child is important to us • Recognizes that every child develops in their own way and every child's unique journey is honored and respected • Contributes to a positive atmosphere • Works together with the staff to resolve issues or concerns • Respects people's privacy 	<ul style="list-style-type: none"> • Valuing each child's education and experience • Acknowledging staff are responsible for supporting the ENTIRE ECLC community • Speaking positively about the ECLC and their staff • Avoiding negative comments or gossip about other ECLC community members, including and most importantly children- in person, in writing or on social media • Understanding, at times, compromises may be necessary • Considering the privacy of all ECLC community members at all times, and understanding the school cannot share confidential information